

WEDNESDAY, MARCH 24, 2021 7:00 PM  
via Electronic Participation

## **AGENDA**

# **COUNCIL AGENDA**

**Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on March 24, 2021 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

#### **STAFF PRESENT:**

CAO/Clerk – Jill Bellchamber-Glazier, Director of Operations – Greg Storms, Fire Chief – Colin Shewell, Treasurer – Kristen McGill, Planner – Stephanie Poirier, Deputy Clerk – Denny Giles

#### **ALSO PRESENT:**

Wayne Meagher – Middlesex County Barrister & Solicitor, Director of Legal Services and Municipal Prosecutor

Members of the public and press

### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex YouTube channel & website.

Thank you.

## **2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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### **Conflict of Interest Reporting Form**

- **Councillor** [02 C CONFLICT OF INTEREST REPORTING FORM Councillor](#)
- **Deputy Mayor** [02 DM CONFLICT OF INTEREST REPORTING FORM Deputy Mayor](#)
- **Mayor** [02 M CONFLICT OF INTEREST REPORTING FORM Mayor](#)

## **3. ADDITIONS TO THE AGENDA**

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated March 24, 2021 be accepted as presented.

#### 4. DELEGATIONS AND PRESENTATIONS

- OCWA – 2020 Reports required under: *Safe Drinking Water Act*

[04 a 6637 Schedule 22 Southwest Middlesex DS Annual Summary Report 2020](#)

[04 b 6637 SWM Section 11 Annual Report 2020](#)

[04 c 1266 West Elgin DS Section 11 Annual Report 2020](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council receive the Schedule 22 report as required by O. Reg. 170/03 for information.

- Wayne Meagher – Development Charges (to be presented prior to entering Closed Session)

#### 5. CONSENT AGENDA

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

- a. SWM Council Meeting Minutes – March 10, 2021

[05 a March 10 2021 DRAFT Council Meeting Minutes](#)

- b. SWM February 2021 Building Report

[05 b February 2021 Building Report](#)

- c. SWM Vouchers

[05 c SWM Vouchers](#)

- d. Lower Thames Valley Conservation Authority – 2021 Budget

[05 d LTVCA Approved Budget 2021 Southwest Middlesex](#)

[05 d LTVCA 2021 Final Levy](#)

[05 d LTVCA 2021 Final Budget](#)

- e. Canada Post – Delivering Community Power

[05 e Delivering Community Power](#)

[05 e Request for Support for Delivering Community Power E](#)

[05 e Resolution Support Delivering Community Power](#)

- f. Resolution: Township of South Glengarry

[05 f Township of South Glengarry Resolution re Provincial Vaccine Rollout](#)

- g. Tweed: Advocacy for Reform of Joint and Several Liability

[05 g Tweed Advocacy for Reform of Joint and Several Liability](#)

- h. CN Rail – Announcing New Vice-President, Government and Regulatory Affairs

[05 h CN - Cyrus Reporter](#)

i. General Hillier – Update: COVID-19 Distribution Task Force

[05 i General Hillier Memo March 12 2021 Final EN](#)

[05 i Update COVID-19 Mar 12 Final EN](#)

j. SWM Economic Development Committee Meeting Minutes – December 7, 2020

[05 j 2020 12 December 07 Ec Dev Minutes](#)

k. Municipal Modernization Program

[05 k Modernization Funding Report](#)

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a through 5.k as information, and approve the March 10, 2021 council meeting minutes.

**6. COMMITTEE OF ADJUSTMENT**

- A1/2021 – CON 3 S PT LOT 2, Falconbridge Drive – Glover
- A2/2021 – CON 3 S PT LOT 2, Falconbridge Drive – Vandergrout
- A3/2021 – 196 McKellar Street – Van Vooren
- A4/2021 – 301 Main Street – Southwest Middlesex
- B1/2021 – 145 Kennedy Street – Mott

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Southwest Middlesex Council move into Committee of Adjustment to consider planning applications A1/2021; A2/2021; A3/2021; A4/2021 and B1/2021 at \_\_\_\_\_ p.m.

**7. PUBLIC MEETINGS**

None

**8. STAFF REPORTS**

a. Fire

b. Administration

i. SWM Sign By-law Options

[08 b i Sign By-law Options](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

OPTION 1

Status Quo – No Changes to Sign By-law

OPTION 2

THAT staff be directed to prepare a consolidated sign by-law for Council’s consideration which includes changes related to election signs, including:

- Election signs must not be illuminated
- Election signs are restricted to being under a certain size
- Must not impede the safe operation of vehicular traffic, or the safety of pedestrians
- Must not impede or obstruct municipal maintenance operations
- Election signs can only be erected in the respective ward boundary of the candidate for the office of “Councillor”
- An election sign must not be erected earlier than nomination day of a regular election or by-election
- An election sign must not be erected:
  - o In/on a roadway
  - o Within 3m of a roadway
  - o Between a roadway and sidewalk
  - o On a tree, fence, wall, gate or utility pole located on public property
  - o In a publicly owned park or at a municipal facility
  - o Within 10 metres of another Election sign of the same candidate
  - o In a voting place

c. Building

d. Finance

i. COVID-19 Funding

[08 d COVID-19 Funding](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT approve the proposed adjustment to the 2021 Capital Budget related to funding received from the Province for COVID-19.

e. Operations

i. GTEL Contract – Street Light Locates

[08 e GTEL Utility Locate Agreement](#)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council authorize the agreement with G-Tel Engineering for Street Light Infrastructure utility locates in the Municipality of Southwest Middlesex for the period of April 1, 2021 to March 30, 2023.

**9. NOTICE OF MOTION**

None

**10. CORRESPONDENCE AND PETITIONS**

a. Mar for Mayors Program

[10 a Mar for Mayors - Photographs](#)

**11. UNFINISHED BUSINESS**

None

**12. NEW BUSINESS**

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

**13. COUNTY COUNCIL AND CONFERENCE UPDATE**

None

**14. ANNOUNCEMENTS**

**15. CLOSED SESSION**

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council go into closed session, at \_\_\_\_\_ p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- b. Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

Specifically, the matter relates to the following:

1. (a) Tri-County Water Board Agreement
2. (b) Grant Application

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council return to open session at \_\_\_\_\_ p.m.

## Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

## 16. BY-LAWS

1. By-law No. 2021/004 (3<sup>rd</sup> Reading)

### [16 1 McFarlane Drain 3rd Reading](#)

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the McFarlane Drain - Towers Culvert.

2. By-law No. 2021/006 (3<sup>rd</sup> Reading)

### [16 2 2021 006 P1-2021 Sharpe BL](#)

Being a by-law to amend zoning by-law no. 2011/065, Brett Sharpe, 21941 Hagerty Road

3. By-law No. 2021/026

### [16 3 2021 026 Rating Bylaw](#)

Being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*

4. By-law No. 2021/027

### [16 4 2021 027 Confirming 24Mar Meeting](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (March 24, 2021)

#2021-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT By-law No. 2021/004 and By-law No. 2021/006 receive third and final readings; and THAT By-law No. 2021/026 and By-law No. 2021/027 be given first, second, third and final readings.

**17. FUTURE MEETINGS (subject to change)**

- April 7, 2021 – Council
- April 21, 2021 – Council and Committee of Adjustment

**18. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_p.m.